



Training Development & Instructional Technology

Presentation Certificate

Required Courses	<u>Date</u>	<u>Times</u>	<u>Hours</u>	<u>Cost</u>	<u>Taken</u>
Facilitating Adult Learning (23000)	TTh Jan 26 – Feb 1	6-9pm	15 hours	\$359	<input type="checkbox"/>
Instructional Systems Design (23003)	T Feb 16 – Mar 23	6-9pm	18 hours	\$459	<input type="checkbox"/>
Presentation Skills for Trainers (23006)	M Feb 15 – Mar 15	6-9pm	15 hours	\$359	<input type="checkbox"/>

Total 48 hrs \$1177

Register for all 3 as a Package and receive a 15% discount

In partnership with the New Mexico Chapter of the American Society for Training and Development (ASTDNM), Continuing Education at UNM offers the Training Development and Instructional Technology (TDIT) certificate program to provide participants with the knowledge and skills to become effective professional trainers.

Professional Trainer Certificate

Required Courses	<u>Date</u>	<u>Times</u>	<u>Hours</u>	<u>Cost</u>	<u>Taken</u>
Facilitating Adult Learning (23000)	TTh Jan 26 – Feb 1	6-9pm	15 hours	\$359	<input type="checkbox"/>
Instructional Systems Design (23003)	T Feb 16 – Mar 23	6-9pm	18 hours	\$429	<input type="checkbox"/>
Presentation Skills for Trainers (23006)	M Feb 15 – Mar 15	6-9pm	15 hours	\$359	<input type="checkbox"/>
Evaluation Skills for Trainers (23009)	Th May 6 – 27	5:15pm-9pm	15 hours	\$359	<input type="checkbox"/>
Developing Training Materials (23012)	T Mar 30 – Apr 27	6-9pm	15 hours	\$359	<input type="checkbox"/>
Managing Challenging Participants (23023)	W Feb 17 – Mar 17	6-9pm	12 hours	\$299	<input type="checkbox"/>

Electives (Choose 3)

Creative Presentation					
Tools & Techniques (23007)	Th Feb 17 – Mar 18	6-9pm	15 hours	\$359	<input type="checkbox"/>
Technology-Based Training (23015)	Su/Fa 2010		15 hours	\$359	<input type="checkbox"/>
Designing Effective Training					
Activities (23021)	W Apr 7 – May 5	6-9pm	15 hours	\$359	<input type="checkbox"/>
Exploring Presentation Styles (23027)	M Apr 5 – May 3	6-9pm	15 hours	\$359	<input type="checkbox"/>
Presentation Skills for Manager (23090)	Su/Fa 2010		12 hours	\$359	<input type="checkbox"/>
PowerPoint 2007: Basic Presentations (52410)	MWF Mar 8 – 12	1-5pm	12 hours	\$249	<input type="checkbox"/>

Maximum Total 143 hrs \$3420

Computer-based Trainer Certificate

Information about this certificate is available on a separate flyer or can be downloaded from our website at dce.unm.edu.



For information about any of the classes on this page, call 277-0723 at UNM Continuing Education; 1634 University Blvd NE; ABQ; NM 87102

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Instructor, times and dates may change. Please check our website, dce.unm.edu or call registration at 505 277-0077, for most current information.